

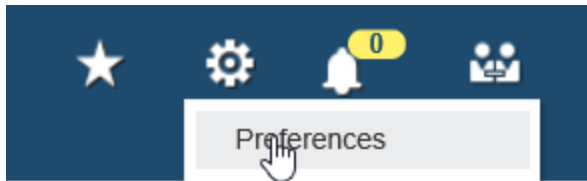
## Delphi eInvoicing System – iSupplier

### Multiple User ID/Vendor Accounts

See [Vendor User Reference Guide](#) for creating an invoice.

- Once logged in you can switch between USER ID/Vendor Accounts.

Click the **Settings** then select **Preferences**



Scroll down to **Account Setting**

#### Single Sign-On Account Settings

Account Settings

In the Account Settings, you can manage your accounts in the following ways.  
 Switch to an E-Business Suite account.  
 Add additional accounts.  
 Set the default account.  
 Toggle synchronization option for all accounts.

Cancel Reset to Default Apply

Find the **Supplier Name** and select



#### Single Sign-On Account Settings

Your Single Sign-on account can be linked to multiple Oracle E-Business Suite accounts. Select an account and click Make Current Account to change the account of your current session. S Default to make it your default login account. Clicking the Enable Synchronization check box enables synchronizations between your E-Business Suite account and your Single Sign-on acco

Add Account

Select an account and ... Set as Default Set as Current Rows 1 to 25

Username	Current Account	Default Account	SupplierName
<input checked="" type="radio"/> KIERA.KING... 26	No	No	ANALYSIS GROUP
<input type="radio"/> KIERA.KING... 29	No	No	PILLSBURY WINTHROP SHAW PITTMAN LLP

## Select Set as Current

### Single Sign-On Account Settings

Your Single Sign-on account can be linked to multiple Oracle E-Business Suite accounts. Select an account and click Make Current Default to make it your default login account. Clicking the Enable Synchronization check box enables synchronizations between you

[Add Account](#)

Select an account and ...	<a href="#">Set as Default</a>	<a href="#">Set as Current</a>					Rows 1 to 25
Username	Current Account	Default Account	SupplierName				

Select **Yes** this will switch you to your other billing account.

**Warning**

Switching users will result in the loss of any pending transactions.

Would you like to proceed with this action?

You can now bill for your agency. See [Vendor User Reference Guide](#) for creating an invoice.

DEPARTMENT OF TRANSPORTATION  
**DELPHI**  
UNITED STATES OF AMERICA

E-Business Suite

Logged In As

User ID for Supplier

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Enterprise Search

Search Results Display Preference

**Home**

**TIP** You have 1 open notifications in your Worklist. Please use the Workflow Worklist to view and respond to your notifications.

**Navigator**

[Personalize](#)

- FHWA ISP Grantee User
- SEC ISP Vendor User